

THE AILEY SCHOOL

PROFESSIONAL DIVISION

*Below is a summarized Consumer Statement of Understanding,
the full agreement details are available in the PDF copy of your Contract, stored in the [Customer Portal](#).*

SCHOOL YEAR:

In order to officially withdraw from the program, a student must state his or her intentions in writing:

- If withdrawing before the start of the program, written notice should be submitted to the Director of Admissions.
- If withdrawal occurs during the program, student must visit their advisor and complete a withdrawal form.

FEES ARE NOT REFUNDABLE

Registration, Physical Therapy, Scholarship Participation and all other fees are non-refundable.

Unpaid balances will be sent to a collection agency. Students are prohibited from enrolling until balances are paid.

RETURN OF TITLE IV AID AND EARLY WITHDRAWAL

CAUTION: If you receive Federal Financial Aid you may owe a cash payment to The Ailey School or the Federal Government by withdrawing from school. In short, you have not “earned” the aid you have received until you complete 60% of term in which you receive aid. The amount of aid that you can keep (i.e., earned) is calculated as follows:

Aid You Can Keep = (No. of Days Completed ÷ No. of Days in the Term Including Weekends) x Aid Received

	PERCENT OF TUITION REFUNDED less an administrative fee of \$150:
IF STUDENT OFFICIALLY WITHDRAWS:	
During the first week of classes or before.....	100%
During second week	75%
During third – fifth weeks	50%
During sixth – ninth weeks	25%
After ninth week	0%

If a refund is due, please allow 3-6 weeks for processing.

SUMMER:

In order to officially withdraw from the program, a student must state his or her intentions in writing:

- If withdrawing before the start of the program, written notice should be submitted to the Director of Admissions.
- If withdrawing after the start of the program, a withdrawal form must be completed with the Registrar.

If the withdrawal or dismissal occurs:

Before the program begins.....100% of tuition less the \$300 deposit.

On the first day of the program or after.....No Refunds will be given.

If a refund is due, please allow 3-6 weeks for processing.

SCHOLARSHIP: All Scholarship payments are non-refundable.