

THE AILEY SCHOOL

LUDLOW RESIDENCE APPLICATION 2025 - 2026 ACADEMIC YEAR

The Ailey School offers subsidized housing to a limited number of students at the Ludlow Street Residence. Located on the Lower Eastside of Manhattan, Ailey students will reside on two floors in single and double rooms.

Please read through this packet carefully before applying. Housing applications will be reviewed by The Ailey School Co-Director, Mr. Tracy Inman and the Director of Admissions & Student Services, JoAnne Ruggeri. Mr. Inman will make all final decisions on housing assignments.

HOUSING FEES:

Housing fees vary between \$4000 and \$10,000 per academic year (late-August through mid-May) and is payable by semester, academic year, or with a payment plan of nine payments. Housing rates are determined based upon each applicant's individual financial need. Fees are per person (for single room occupancy or some doubles) and do not include meals. ***Please be aware that submitting an application does not guarantee housing. Space is limited and rooms are granted to those with the greatest documented financial need. If you are granted housing, you will be notified of your housing cost and you will have a limited time to accept.***

HOUSING APPLICATION CHECK LIST~

COMPLETED HOUSING APPLICATION FORM

COMPLETED FINANCIAL NEED FORM (page 3 of application) – Required of ALL applicants. A written description of your financial circumstances is required.

COPY OF FEDERAL FINANCIAL AID AWARD LETTER* – Required of U.S. students who have applied for Federal Financial Aid.

***IMPORTANT NOTE TO FINANCIAL AID APPLICANTS:** *If you have not received your 2025-26 Financial Aid Award letter by April 1, you must have at least submitted your FAFSA by April 1. We cannot assess your need or consider you for housing if you have not submitted a FAFSA by April 1.*

COPY OF 2024 TAX RETURN OR TAX RETURN OF STUDENT'S COUNTRY OF CITIZENSHIP – Required only of international students and U.S. students who have NOT applied for Federal Financial Aid.

Housing applications will NOT be considered if financial need documentation is incorrect or incomplete.

THE AILEY SCHOOL

Ludlow Residence Application: 2025-26 School Year

Personal Information:

Name:	SS# (U.S. applicants only):	
Date of Birth:	Age:	Gender:
Email:	Cell Phone:	
Current Address:		
Length of time at current address:		
Permanent Address:		
Permanent State/Country of Legal Residence:		

Program you are enrolling in at The Ailey School:

Current Employment (if applicable):

Employer:	Position:
Phone:	# of hours worked per week:
Address:	
Length of time you have held current position:	

Your Understanding:

By signing this application, you are certifying that you have received, read, and agree to the terms outlined in this Housing Application, and in the Ludlow Residence Rules and Regulations. You are also agreeing that you will abide by these, as well as all other applicable Ailey School and School of Visual Arts (SVA) terms, policies and regulations, and by the instructions of The Ailey School and SVA personnel. Violations of any of these terms, policies, regulations or instructions may, in the sole judgment of SVA Ludlow Residence housing staff and/or The Ailey School staff (or the designates of either or both), result in disciplinary action including, but not limited to, reprimand, loss of rent balance, fines, and/or immediate dismissal from the Ludlow Street Residence without refund or appeal. Furthermore, it is understood that my payment to The Ailey School for housing covers the costs for the duration of my stay at that residence. Furthermore, you do hereby release, remise and forever discharge and agree to indemnify and hold harmless The Ailey School and SVA and its officers, members trustees, agents and employees from and against any and all claims, demands, actions or causes of actions, loss, liability, damage or cost, including court costs and attorney's fees, for property damage or loss, detrimental incident, personal injury or death which may arise out of, result from, be caused by, occur during, or in any way be related or not related with occupancy of the above-named and below signed applicant in the 101 Ludlow Street Residence.

I have read and understand The Ailey School 101 Ludlow Street Housing Application, the refund policy, and the rules and regulations. The information in this housing application and financial need supplement is truthful and accurate. I further understand that any false, incomplete, or misleading information could jeopardize my application for housing.

Signature: _____ Date: _____

In the chart below, please provide the required financial information and attach the following supplementary materials:

- 2024 Tax return – Parent or head of household
- 2024 Tax return – Student

OR

Please check here if you are a U.S. student and have submitted a FAFSA

Total Parent’s or head of household’s Earned Income in 2024	\$
Total taxes paid on above earned income in 2024	\$
Total Student’s Earned Income in 2024 <i>(If you did not earn any income in 2024, please indicate \$0)</i>	\$
Total taxes paid on above earned income in 2024	\$
Number of Family Members living at home	
Number of Family Members attending college in 2024	
Amount of rent student currently pays (if you live in the U.S.)	
Amount of household bills student pays (ie: utilities, heating, internet, etc.)	

In the space provided below, please describe your financial circumstances:
(Use additional paper, if more space is needed)

HOUSING APPLICATION CHECK-LIST~

- As soon as possible** Submit a \$300 tuition deposit for the fall 2025 term

- April 11** Final deadline to submit a Housing Application

- May 2** Application approvals and housing rate notifications sent.

- June 16** Signed Housing Contract & \$500 deposit due
(\$300 refundable damage deposit + \$200 non-refundable advance deposit towards first housing payment)*

- August 4** First housing payment due (minus the \$200 advance deposit)

- August 5** *Additional Late Fee applies for payments made after August 4.*

- August 23 - 24** Housing Move-in

** The \$300 Damage Deposit, minus any damage assessment, if any, will be refunded to you upon your vacating the dorm.*

HOW TO SUBMIT YOUR APPLICATION:

Submit ALL application materials by uploading them to the Customer Portal only. Do not email application materials.

NAMING YOUR FILES: IMPORTANT!

Please be sure to include your **LAST NAME & FIRST NAME** in all your file names! Incorrectly named files will cause delays in your application.

For questions, email: admissions@ailey.org

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As of February 19, 2025