

THE AILEY SCHOOL

OFFICIAL SCHOOL OF ALVIN AILEY AMERICAN DANCE THEATER

Dear International Student,

On March 23, 2018, the Student and Exchange Visitor Program (SEVP) launched the **SEVP Portal**. This is a tool that F-1 students on Post-Completion Optional Practical Training (OPT) can use to report changes to their address, phone number, and employer information. As a student on Post-Completion OPT, you will be eligible to use the portal. It will be accessible from your mobile device and computer.

Soon, you will receive an email with instructions on creating your portal account from do-not-reply.sevp@ice.dhs.gov. If you do not see the email, check your spam or junk mail folder. If you still do not see it, please contact me and I will have the email sent again.

The SEVP Portal will allow you to:

- See details about your OPT.
- Report changes to your address, telephone and employer information.
- View and update data on all your employers in one place (*this is helpful for those of you who plan to apply for an O-1 visa after your OPT*)

HELPFUL LINKS – *please review the links to familiarize yourself with accessing the portal*

SEVP has created an [SEVP Portal Help](#) section on Study in the States with:

- Information about the portal.
- The [SEVP Portal User Guide](#) which provides screenshots and detailed step-by-step instructions for using the portal.
- [SEVP Portal videos](#).
- A useful [one-page reference sheet](#) on the portal.

Use of the portal is voluntary but **highly encouraged by SEVP**. If you have any questions about the portal or need assistance, call the SEVP Response Center at 703-603-3400.

Sincerely,

JoAnne Ruggeri
Director of Admissions & Student Affairs