

THE AILEY SCHOOL

OFFICIAL SCHOOL OF ALVIN AILEY AMERICAN DANCE THEATER

Dear Summer Student:

The Ailey School offers various housing solutions depending on students' age and program. Acceptance into the Ailey School Summer Intensive does not guarantee a student housing.

Housing is reserved by application on a first come, first served basis, until all beds have been assigned. Please note that housing fees are separate from The Ailey School tuition. Parents are not permitted to live in either dormitory.

Remember that secure housing is essential to your success this summer. Additional expenses may include meals, transportation, and social activities so be sure to budget accordingly.

We look forward to seeing you at The Ailey School this summer!

*Patrick Piras
Summer Housing Coordinator*

QUICK GUIDE TO AILEY SUMMER HOUSING

Housing	Fordham University McMahon Hall		The Ludlow Residence
Ages	14-15	16-17	18+
Cost per division	Junior Division	Professional Division	Professional Division only
	4 weeks	5 weeks	5 weeks
	\$2,445	\$2,835	\$2,835
Dates	June 23 – July 20, 2024	June 23– July 27, 2024	June 25 – July 27, 2024
Deposit deadline	April 19 th , 2024		
Payment deadline	May 17 th , 2024		
Contact	Patrick Piras, Summer Housing Coordinator Housing@alvinailey.org		Joanne Ruggeri, Director of Admissions jruggeri@alvinailey.org

Contents

1. [McMahon Hall Dormitory](#)
2. [2024 Housing Requirements](#)
3. [Additional Enrollment Requirements](#)
4. [Chaperoned Housing Program \(Junior Division\)](#)
5. [Housing Program \(Professional Division\)](#)
6. [Dormitory Description](#)
7. [Living in McMahon Hall](#)
8. [Policies and Regulations](#)
9. [Code of Conduct](#)
10. [COVID-19 Policies and Regulations](#)
11. [Physical Therapy](#)
12. [Move-In Procedures](#)
13. [Move-Out Procedures](#)

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

McMahon Hall Dormitory

Fordham University's McMahon Hall is the official dormitory at the Lincoln Center Campus. Located five blocks from The Ailey School, McMahon Hall provides a secure and convenient residence for Ailey Summer Intensive students.

If a student is dismissed from The Ailey School for any reason, a student will be similarly dismissed from McMahon Hall. If a student violates the rules at McMahon Hall, The Ailey School, in its sole discretion, will determine the appropriate disciplinary action, which may include reprimand, probation, or dismissal.

2024 Housing Requirements

Age Students applying for housing must be 14 years old as of June 23^h, 2024 and must be committed to the rules of the age group for which they enter the Intensive, regardless of whether they change age groups mid-intensive (i.e. summer birthdays).

Application Housing is reserved by submitting a complete Summer Housing Contract, on a first come, first served basis once a tuition deposit has been made. A completed contract and a non-refundable housing deposit are required to secure a space in the dormitory.

Requirements Submit **ONE** copy of each of the following items.

- **Student's government-issued photo ID:**
i.e.: Student's Driver's License; State Identification Card; or Passport
- **Primary parent's government-issued photo ID:**
i.e.: Driver's License; State Identification Card; or Passport

Deposit A \$300 non-refundable housing deposit is due after your tuition deposit is made. Deposits must be paid in entirety and are deducted from the total housing fee. If all beds are assigned, the deposit is returned.

Fees Housing fees are per person (double/triple occupancy) and do not include meals.

Junior Division

4 weeks: **\$2,445** (\$2445 - \$300 deposit = \$2145 balance)

Professional Division

5 weeks: **\$2835** (\$2835 - \$300 deposit = \$2535 balance)
June 25th – July 29th, 2024

Housing Tuition includes 2 complementary visits to the Ailey Physical Therapist.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Deadlines	\$300 Deposit and Summer Housing Contract due	FRIDAY, APRIL 19th, 2024
	Full payment	FRIDAY, MAY 17th, 2024
Payment criteria	A completed housing contract and housing fee must be submitted by the deadline. You may lose your space in the dormitory if you do not pay the fees by the deadline. <u>HOUSING DEADLINES ARE DIFFERENT FROM TUITION DEADLINES.</u>	
	The initial \$300 non-refundable housing deposit must be paid in its entirety. Payments may be received over time, provided the entire fee is received on or before the final deadline.	
Pay online	<u>To reserve your space , follow these steps in the order listed below:</u>	
	The Summer Housing Portal will be visible AFTER 2 Days from the date you submitted your Tuition Contract.	
	<ul style="list-style-type: none">• Step 1: Log in to the Housing Contract (Use the same Primary email and password you created when you filled out your initial inquiry and application form in the Apply Online Portal).• Step 2: Complete the Summer Housing Contract Form page to make your housing deposit/payment and sign the required Release Forms to complete the process of reserving space in the dorm.	
	<i>Accepted forms of payment: Visa, MasterCard, American Express or Discover cards. Please pre-authorize payments with your credit card provider, as daily limits may interfere with processing and cause late payments.</i>	
	<u>Please note: The “Summer Tuition Contract” differs from “Summer Housing Contract”. You will not be given access to the Housing Contract to reserve your space in the dormitory until your Summer Tuition Contract form is complete.</u>	
Refund policy	Housing payments are NON-REFUNDABLE . Students that cancel their reservation for McMahan Hall, withdraw from The Ailey School, are dismissed from McMahan Hall or The Ailey School, or who never move into the dormitory will not receive any refund.	
Questions	Contact Patrick Piras, Summer Housing Coordinator	
	Preferred:	
	EMAIL:	housing@alvinailey.org
	TEL:	(212) 405-9138
	FAX:	(347) 328-5663

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Additional Enrollment Requirements

Customer Portal After completing the Summer Housing Contract students will gain access to the full **Summer Housing Portal**. Use the Summer Housing Portal to upload/enter additional required information:

- Log in to our [Customer Portal](#) page. *(Use the same Primary email and password you created when you filled out your initial inquiry and application form in the Apply Online Portal).*
- Select “Summer Housing” from the side menu and select your name.
- Use the side menu to navigate.

List of Materials The following items are required and necessary to move in. Students that fail to upload and complete this section will not be admitted to the dorm:

- **Student Photo**
A digital photo of the student for security purposes. Photos should be in JPEG format and should show the face clearly on a white background. DANCE PHOTOS OR HEADSHOTS ARE NOT ACCEPTED. PDF FILES ARE NOT ACCEPTED
- **All About Me Checklist**
- **Emergency Contacts**
- **Medical History**

Optional materials include:

- **Housing Assistance**
Limited housing assistance is available to offset housing fees at The Ludlow Residence or Fordham University’s McMahon Hall. Eligible students are required to submit this financial need form and supplemental materials to be considered for assistance. Applications are due April 21st, 2024.
- **Roommate Requests**
Because of the limited number of beds, roommate requests are possible but cannot be guaranteed, nor can requests for room changes. Roommate request must come from both students to be considered.

Move In Materials The following items will be emailed and collected 1 month before the Summer Intensive.

- **CityMD Release form**
- **Approved Visitors List (JD ONLY)**

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Chaperoned Housing Program (Student 14-15)

All 14 and 15-year-old students are required to participate in the Chaperone program. Students are assigned a Chaperone leader for the entire summer intensive. Chaperones live with their assigned students and are responsible for knowing the whereabouts of their students when they are not in class. The Ailey School conducts thorough interviews and background checks of all Chaperones. The Ailey School will provide students and their parent/guardian with their Chaperone assignment at the earliest opportunity.

The Chaperone program is an “on campus” program and functions on a “buddy system”. A Chaperone’s responsibility does not extend to times the student is not within the designated campus area.

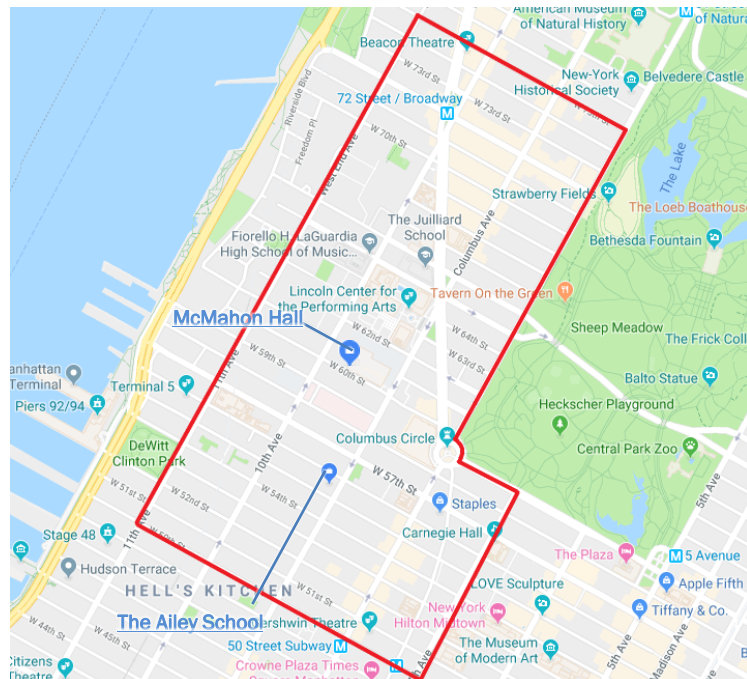
Chaperone Program Requirements

Age Students 14-15 are chaperoned regardless of summer birthdays.

BUDDY SYSTEM Students must always travel in pairs to and from The Ailey School. Students may explore the designated campus area only if they travel with another Ailey School student and have permission from their Chaperone. A Professional Division student may accompany a Chaperone student as their buddy as long as they honor the limitations of the Chaperone program.

Chaperoned students may not travel alone under any circumstances. Those traveling without a buddy will be subject to disciplinary action.

Campus Map



THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

CAMPUS AREA The campus area stretches from 50th Street to 75th Street and extends between 11th and 7th Avenues below 59th Street, and between 11th Avenue and Central Park West above 59th Street.

The Ailey School and Fordham University are situated in the center of the campus area. Included in this radius are a variety of eateries, supermarkets, theaters and shops.

Transportation McMahan Hall is located a 5-minute walk from The Ailey School. Transportation is not needed between the dormitory and the school, as students can easily walk to and from both locations. Pairs of students may navigate the campus area on foot only.

Travelling on the subway, bus, taxis, or using ride-hailing apps, bike and scooter rentals without a Chaperone is strictly prohibited and infractions subject to immediate disciplinary action.

Individual Trips Chaperones cannot exclusively accompany students on personal trips outside of the campus area. Parents must make the necessary arrangements for their child for any additional outings beyond the provided chaperoned activities.

Approved Visitors Students may leave the dormitory with an approved visitor if a written request is made by the parent 48 hours in advance. Approved visitors may accompany students outside of the campus area. They are expected to introduce themselves to the Chaperone prior to their departure and return students to the dormitory by curfew. Students must notify their Chaperone of their return to the dormitory. Failure in following the Approved Visitors procedure will result in a disciplinary action

Absolutely NO guests are permitted in the dormitory for Ailey School students.

Housing Program (Students 16 and older)

The Housing program for students 16-years-old and older is designed for the independent and responsible student. Placed in apartment style suites, students live on floors monitored by a Resident Assistant. Students may leave the dormitory at their discretion and do not have to travel in pairs. Students are supervised while on the premises at McMahan Hall by Residents Assistants (RAs); however, RAs are not responsible to monitor students off campus.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Dormitory Description

Each student is assigned a bedroom within an apartment suite. Apartments are single sex, but the building floors are mixed gender. Apartments have 2 or 3 bedrooms which accommodate 2 to 3 students per bedroom. Two-bedroom apartments have 1 shared bathroom, and three-bedrooms apartments have 2 shared bathrooms. Each suite shares a common room and kitchen. There is an overhead light in each room of the apartment and windows in the unit. All apartments are air conditioned. There is NO maid service.

Fordham University and The Ailey School do not discriminate based on color, creed, religion, national origin, sexual orientation and veteran or disability/handicap status. If there are any disability/handicap needs that may require special attention, however, these should be made known to the Summer Housing Coordinator in advance of the resident's arrival. All rooms in McMahon Hall are fully handicap accessible.

Bathroom Bathrooms are shared by the apartment occupants and should be cleaned regularly to prevent the spread of germs and bacteria. Features include: cabinet sink and mirror, medicine cabinet for storage, standing shower with shower curtain, and toilet.

Bedroom Bedrooms are shared by 2 to 3 students and should be kept in an orderly fashion. Features include: dresser (3 to 4 drawers), desk and chair, extra-long twin size mattress, measuring 80" x 36", open closet that can be divided between occupants, and tile floors.

Common Room Common Rooms are the perfect place for students to hang out. Features include: carpeted floors, couch and chairs, coffee and end tables, dining table and chairs.

Kitchen Kitchens are shared by the apartment occupants and should be cleaned regularly to prevent the spread of germs and bacteria. Features include: cabinets for storage, electric stovetop oven, refrigerator, traditional sink (no dishwashers).

Packing List The following items are NOT provided and are the responsibility of the student.

- Bed sheets (extra-long twin)
- Blanket
- Cable cord
- Cleaning supplies
- Coffee maker
- Dishes
- Hangers
- Microwave
- Pillow
- Pots and pans
- Toasters (NO toaster ovens)
- Toilet paper
- Toiletries (soap, shampoo)
- Towels
- TV
- Utensils

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Living in McMahon Hall

On-Duty Phone	The on-duty phone can be dialed at any time in order to reach an RA. Phone calls are accepted. Text messages are prohibited. Dial this number for immediate assistance. The on-duty number will be included in the move-in packet.
Activities	Activities bring students together and provide new experiences. Announced at weekly floor meetings, activities take place during weekends and weeknights and are held in and out of the dormitory. Events will require students to sign up in advance. Availability is on a first-come, first-served basis. Many internal events are free, but advance payment may be required for ticketed events, etc.
Floor Meetings	Weekly floor meetings are held on Monday nights after 7pm and are mandatory for all residents . Important announcements are made, and attendance is taken. <u>Failure to attend will result in disciplinary action.</u> Student and families should not plan any extra activity on a floor meeting night.
Internet	Wireless Internet is available at no additional cost. Students do not have access to computer labs or the University library.
Laundry	Washing machines and dryers are located on select floors. Laundry is at no additional cost. Students must provide their own laundry detergent.
Mail	Students may receive mail during their stay. Each student shares a mailbox with their roommate. Letters may be sent from the mailroom with proper postage. The nearest US Post Office for mailing packages is located at 27 West 60th Street, NY, NY 10023. Please refrain from mailing students in the last week of the intensive.
Mailroom	<p>The Mailroom is open Monday-Thursday for limited hours.</p> <p>McMahon Hall will not accept any mail or packages prior to move-in day. Fordham University will not assume responsibility for transportation or storage of any person's belongings. Please refrain from mailing students prior or in the last week of the intensive. Send gifts via certified mail to track them. DO NOT SEND CASH OR VALUABLES.</p> <p>To retrieve a package, students must wait for a text message or email notifying them that a package is available for pick-up. Students should not visit the mailroom to retrieve a package without this notification. Students must present their ID card to retrieve their package.</p>
Mailing Address	Mail should be addressed to student's apartment assignment, including the floor, apartment, and bedroom number. Without this information, mail will be returned!

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Mailing Address	Example
Student's Name	<i>Jane Dancer</i>
155 West 60th Street	<i>155 West 60th Street</i>
Floor Assignment- Apt. Letter-Bedroom Number	<i>Apt. 4K2</i>
New York, NY 10023	<i>New York, NY 10023</i>

Meals

Meals are not provided. Fordham University has a cafeteria adjacent to the dormitory. Summer hours are limited, normally 8:30am-3:30pm, Monday-Thursday, and are subject to change. Meal cards are NOT for purchase.

Each apartment has a kitchen for food preparation. There are several restaurants and grocery stores within walking distance, many of which deliver to the dormitory. A list of local grocery stores and eateries is provided on Move-In day. Students may choose to purchase groceries to minimize food expenses.

Meals	Students typically spend
Breakfast	\$5
Lunch	\$10-\$12
Dinner	\$15-20
Snacks/Beverages	\$3.50
TOTAL PER DAY	\$38 (approximate)

Security

McMahon Hall is monitored by 24-hour security. To access the dormitory, students present the Security Guard with their identification card at all University entrances. Security Guards reserve the right to stop any persons from entering the building if they do not meet the proper requirements. Guards are to be treated with respect.

Suitemates

Suitemate assignments are emailed to students and parents by June 2nd, 2024. Assignments are subject to change at the discretion of The Ailey School and based on School Cohorts.

Vacuum Rental

Vacuums may be requested from the Residential Life office between 6-9pm, Monday-Friday. There are no vacuums available to suction air from airtight packing bags.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Policies and Regulations

Absences If a student is going to be absent for illness or other reason, our general practice is to ask that the student notify both the Summer Housing Coordinator and the respective School Division (Junior or Professional Division) in writing via email. Also, please note that after certain medical-related absences, we may require medical clearance prior to the student being permitted to return to the dormitory and to classes at The Ailey School.

Cohabitation Cohabitation is not permitted in the dormitory.

Curfews Curfews require students to be in their assigned apartments by a certain time. Curfews do not require lights to be out. Students without a curfew must vacate apartments of younger students with a curfew.

14 & 15-year-olds	10PM Sunday-Thursday & 11PM Friday-Saturday
16 & 17-year-olds	11PM Sunday-Thursday & 12AM Friday-Saturday

Disciplinary Action Housing in McMahon Hall is a privilege for all Ailey School students. Failure to uphold the policies set forth by Fordham University and The Ailey School may result in disciplinary action, including:

- a. A verbal warning
- b. Dorm Incident Report (dorm incident is documented)
- c. Meeting with the Ailey School Directors and Summer Housing Coordinator*
- d. Dismissal from McMahon Hall and possibly The Ailey School

**Parent is notified if the student is placed on probation*

Guests **Absolutely NO guests are permitted in the dormitory for Ailey School students.**
Not abiding by this policy will result in immediate dismissal from McMahon Hall.
NO EXCEPTIONS!

Parents are allowed in the dormitory during assigned Move-In and Move-Out days. Parents are not allowed into the dormitory at any other time.

Identification Cards Identification cards grant access into McMahon Hall. ID cards must be carried at all times and shown to the Security Guard to enter the building. Students who lose their Fordham ID card MUST purchase a new one (\$20 fee). Students who repeatedly forget their ID cards may be fined. Students who misuse their ID cards or misrepresent themselves will be subject to disciplinary action.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Insurance Cards Students should always carry their health insurance card in the event of an emergency. Copies of insurance cards are kept on file at The Ailey School and at the dormitory; however, health form copies can be blurry or difficult to read.

Medical Emergency In a medical emergency or life-threatening situation, immediately dial 911 using your cell or the nearest available phone and then call the Security desk of the building you are in.

If the emergency occurs at Ailey call 911 (if medical) + (212) 405-9002.

The address to give to the ambulance is The Ailey School at 405 West 55th Street.

If the emergency occurs at McMahon Hall call: 911 (if medical) + (212) 636-6076.

The address to give to the ambulance is McMahon Hall at 155 West 60th Street.

Security will notify the appropriate staff members. Once the School Directors and Summer Housing Coordinator have been notified, the parent will be contacted by the Summer Housing Coordinator.

For your reference, the emergency room nearest to both The Ailey School and the residence hall is **Mount Sinai West, 1000 10th Avenue (at 59th street)**. Also, if a Student needs to visit a medical facility, they will be accompanied by a staff member and health form and insurance card copies are kept onsite at the dormitory. Students can choose to visit [City MD, Columbus Circle's Urgent Care Clinic](#) to receive immediate care. City MD requires students younger than 18 years of age to be accompanied by a staff member and requires that a waiver signed by a parent be presented. Ailey will send the form waiver prior to Move-In for parents to sign in advance.

Overnight Protocol Junior Division

Students may leave the dormitory overnight with their PARENTS or APPROVED VISITORS ONLY.

A written request is to be sent by the parent via email to the student Chaperone and Summer Housing Coordinator at least 48 hours in advance. Parents and Visitors are expected to introduce themselves to the Chaperone on Duty prior to their departure. It is the parent's responsibility to leave the following information with their Chaperone:

1. Name & apartment assignment
2. Destination and contact information for the person they are visiting

Students must notify the Chaperone of their return to the dormitory. Failure to follow the Overnight Protocol procedure will result in a disciplinary action.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

If a student signs out of the dormitory with their Chaperone and their plans change, they are required to notify the Chaperone on duty of these changes. Once the student is back on campus, campus rules go into effect.

Professional Division UNDER 18:

Students may leave the dormitory overnight. Written request is to be made by the parent. Emails must be sent to the RA On-duty and Summer Housing Coordinator at least 48 hours in advance. It is the student's responsibility to leave the following information with their RA:

1. Name & apartment assignment
2. Destination and contact information for the person they are visiting

Students must notify the RA on Duty of their return to the dormitory. Failure to follow the Overnight Protocol procedure will result in a disciplinary action.

If a student signs out of the dormitory with their RA and their plans change, they are required to notify the RA on duty of these changes. Once the student is back on campus, campus rules go into effect.

Quiet Hours

11pm Sunday - Thursday and 12am Friday - Saturday

Quiet hours stipulate that Ailey School students are not socializing in public areas such as the hallways or stairwells.

Room Maintenance

Students are expected to maintain their living quarters and public areas in a safe, usable and orderly fashion. Room inspections may be conducted over the summer by Fordham University staff to assure that students are not concealing any illegal substances or maintaining an unhealthy living space.

Suite agreements

Students complete a questionnaire titled "All about me", which is designed to help them identify personal living habits and pet peeves. With these questionnaires, RAs and Chaperones discuss guidelines for each apartment before signing a Suitemate Agreements. Agreements are kept on file and may be amended as needed.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Code of Conduct

The following rules and regulations have been established by Fordham University specifically to ensure a peaceful, safe, productive, and enjoyable coexistence for all the members of the McMahon Hall community. All students of The Ailey School Summer Intensive who accept occupancy in McMahon Hall agree to be governed by these non-negotiable rules, as well as other rules outlined by the Office of Residential Life. Violation of these rules may result in disciplinary action at the sole discretion of the Director of Residential Life or his or her designate (without appeal) including, but not limited to: reprimand, fines, confiscation of materials, and loss of rent and/or immediate dismissal from McMahon Hall without refund or appeal. Please note that in addition to Fordham University sanctions against an individual(s) for violation of Fordham University rules and regulations, some actions may produce legal courses of action by aggrieved private parties or prosecution by governmental entities when applicable laws and statutes are violated. In addition, if a student is sanctioned by Fordham University, they may also be sanctioned by The Ailey School.

Residents are expected to behave in a mature, responsible, and cooperative manner in the Residence Hall and with the general Fordham University community. This includes sharing public facilities, observing quiet hours, and showing respect for the rights and property of the other residents of McMahon Hall, of the Fordham University community and of Fordham University itself.

Residents are expected to maintain their living quarters and public areas in a safe, clean, usable and orderly fashion.

Residents will sleep only in their assigned beds and will not switch beds or assign their bed to any other person for any reason without the approval of the Director of Residential Life.

Smoking in rooms, offices and public areas of Fordham University buildings is not permitted.

The following actions are absolutely prohibited on Fordham University premises and against any member of the Fordham University community:

- Possession, purchase, production, use or sale of any alcoholic beverage by or to any person under the age of twenty-one is illegal and prohibited. Alcoholic beverages are not allowed in any public area of the Fordham University premises.
- Possession, purchase, production, use or sale of any narcotic or illegal controlled substance.
- Burning candles, incense, or any other substance.
- Lighting or maintaining any open flames.
- Unauthorized use, occupation or entry of any Fordham University facilities, as well as unauthorized possession, duplication, or use of keys to Fordham University facilities.
- Trespassing on the roofs or other restricted areas of the Residence Hall or Fordham University premises.
- All forms of dishonesty, including supplying false information to any Fordham University official, as well as forgery or use of Fordham University documents or instruments of identification with intent to defraud or mislead.
- Gambling.
- Theft from or damage to Fordham University property and/or theft from or damage to the property of another person. Knowingly receiving, retaining or disposing of the lost or mislaid property of a member of the Fordham University community or of the Fordham University itself.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

- Vandalism, theft, or tampering with security devices or fire safety equipment.
- Possession of explosives, weapons, flammable materials and/or dangerous chemicals or items.
- Physical abuse, sexual abuse, threats, intimidation, coercion, commission of any violent act, and/or other conduct, which threatens or endangers the health or safety of any person.
- Harassment of another person, whether physical or sexual, oral or written.
- Engaging in lewd, licentious, or disorderly conduct.
- Engaging in, or inciting others to engage in, conduct which interferes with or disrupts any Fordham University function, or which prevents or limits the free expression of the ideas by others, or which physically obstructs or restrains other members of the Fordham University community or visitors.
- Failing to surrender the Fordham University ID Card upon request by clearly identified Fordham University personnel (this includes the campus security guards) in the performance of their assigned duties. All residents are required to have their Fordham University ID Card in their possession while on Fordham University premises.
- Failing to comply with the direction of clearly identified Fordham University personnel (this includes campus security guards) in the performance of their assigned duties.
- Animals (except seeing-eye dogs for the blind).

COVID-19 Policies and Regulations (as of January 1st, 2024)

The Ailey School has Health & Safety protocols in place throughout the Summer 2024. All protocols and FAQs are subject to change without notice.

COVID Protocols [THE AILEY SCHOOL HEALTH AND SAFETY PLEDGE](#)
[Fordham University Covid-19 Protocols](#)

Physical Therapy

The Ailey School offers Physical Therapy Services (PTS) **only to enrolled students who are housed at either of the school's summer residences, McMahon Hall or the Ludlow Residence.**

The on-site physical therapy room is equipped with strength and cardiovascular equipment for cross training, including lower and upper extremity bikes, treadmill, a Pilates Cadillac (reformer and trapeze table), free weights, cable columns, rotation discs, and balance equipment.

A Physical Therapy fee each term covers in-person one-on-one visits and workshops. Two (2) visits are allotted per student for the summer.

Physical Therapy offers an excellent opportunity for dancers to learn about their own bodies.

- Only students being housed at McMahon Hall or the Ludlow Residence have a package of two (2) visits to see a Physical Therapist.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

- To go beyond the original amount allotted, the same fee will need to be paid again to renew with an additional package. You may book appointments online to pay for a renewal package.
- Unused visits are forfeited at the end of the summer.

The Physical Therapists at The Ailey School are not medical doctors. They do not offer diagnoses of medical problems or physical conditions that are beyond the scope of physical therapy practice. However, they are Doctors of Physical Therapy and are trained to evaluate the musculoskeletal system and identify movement problems. Physical Therapists will offer evaluations of injuries and suggest treatment options. They will also evaluate 'problems' that may be specific to certain dance movements. Often these are problems of alignment/placement and corrections of these issues may prevent injury from occurring. The following services are offered by The Ailey School Physical Therapists:

- Injury clinics conducted by one of the physical therapists, which address minor aches and pains before they become major injuries.
- Dancers are individually evaluated by one of the physical therapists and advised on how to manage their injury and/or modify their activity. More serious injuries are referred to a physician for additional care. The physical therapists can direct you to a dance medicine specialist if an orthopedic physician referral is recommended.
- A note will be provided to the student's advisor if recommendations are made by the therapist to limit participation in class (for example, no jumping). The advisor will provide a copy of the approved note to the student, who must then tell their instructors.

If an "emergency" occurs, like a significant injury during class, when the PT room is closed an escort must go with you to the Injury Care room to virtually connect with an "on call" physical therapist. Ice will also be available if needed.

Advanced appointment reservations are required for non-emergency in-person one-on-one visits with a therapist. Schedule your appointment for a time when you can be home.

Making Appointments

You **must** make an appointment to see a Physical Therapist. All reservations must be made online using Physical Therapy's [online appointment portal](#) (Cliniko).

Students will be asked to create a Cliniko account based on the email provided when enrolling to the Summer Intensive:

Junior Division: Student Accounts will be linked to a parent/guardian email. Appointments should be booked and managed by parents/guardians. Parents should **not** call the PT room to make an appointment.

The Summer Housing Staff is not responsible for booking and managing PT appointments.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Professional Division: Accounts will be linked to the student email. The Summer Housing Staff is not responsible for booking and managing PT appointments. Professional Division Students should make their own appointments.

A limited number of appointment slots are available each week.

Cancellations

If an appointment is missed without advance cancellation, the visit cannot be rescheduled. Therefore, it will be forfeited, lowering the number of allotted visits per semester.

To cancel a reservation early, make sure the appointment disappears on the Calendar associated to your Ailey school username.

For instructions on how to make your PT appointment please visit [HOW TO USE CLINIKO](#).

Appointment Etiquette

Always arrive for your visits on time, but no more than 10 minutes early. For your first visit, you will be asked to provide some information. The Physical Therapists keep notes on your evaluation and intervention.

Please wear the appropriate clothes so that your injury can be dealt with properly.

For example, if your injury is a knee injury, please do not attend a visit in a unitard. Wear shorts so the PT's can evaluate the skin area from your thigh to your foot.

At in-person sessions, there will be one student at a time. Cell phone use is not permitted in the PT room.

P.T. Emergencies

An emergency is defined as "An urgent need for assistance or relief; or a condition that would potentially require an ambulance or hospitalization."

A chronic condition or injury that is acting up is not an emergency. A pulled muscle, an over-worked or sore muscle/tendon, or a mild sprain, are also not considered emergencies.

Please keep this in mind when requesting to be seen by a PT because of an "emergency".

PT Staff Contact info:

**Sheyi Ojofeitimi, DPT, OCS, CFMT
212-405-9073**

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Move-In Procedures

Students are responsible for their arrival at McMahon Hall.

Transportation is not provided for students to the dormitory from area airports or train stations. For more information regarding transport, such as cab fares, car services and other ground transportation, please click here: <http://www.panynj.gov/airports/>

Address McMahon Hall at Fordham College at Lincoln Center
155 West 60th Street (between 9th and 10th Avenues)
New York, NY 10023

Date June 23th, 2024 from 10AM-2PM

Check-In Students' complete check-in with the Summer Housing Coordinator in the McMahon Hall lobby. Check-in must be completed prior to moving into the dormitory. Laundry carts are available for moving multiple items.

Only students who are approved for housing and who have paid their entire balance may move in.

Late Check-In Students who arrive after 2PM on June 25th or a following day should notify the Summer Housing Coordinator in advance. Late check-in is completed with an Ailey Resident Assistant.

Parking Cars may park in front of the dormitory on 60th street while students unload their belongings.

Someone MUST remain with the car at all times.

If a car is left unattended, it will be ticketed at the owner's expense. Information for nearby parking garages will be available at check-in.

Dorm Orientation June 23th after 2pm

A **mandatory** dorm orientation is held for all students on Move-In day. Resident Assistants (RAs) and Chaperones review important dormitory procedures, policies and tips for city living. Parents are welcome to attend but are not required to. More details will be sent as part of the Move-In Information Packet.

THE AILEY SCHOOL 2024 SUMMER HOUSING AT MCMAHON HALL

Move-Out Procedures

Dates	Junior Division	July 20 th - 8AM-12PM
	Professional Division	July 27 th - 8AM to 12PM

Check-Out All students must be moved out of McMahon Hall on July 27th, 2024 by 12PM.

McMahon Hall is unable to accommodate late check-out.

Students moving out prior to Saturday must verify their departure with the Summer Housing Coordinator.

Cleaning up Students must receive written approval from their RA or Chaperone verifying that their room is empty. Rooms are to be left in clean condition with all trash removed. Any damage or additional cleaning fees are assessed to all students occupying the room. Students must return keys before they leave or are subject to a \$20 fine.

Parking Cars may park in front of the dormitory on 60th street while students load their belongings. Someone MUST remain with the car at all times. If a car is left unattended, it will be ticketed at the owner's expense.